

September 11, 2018

TO: Lincoln Parish Police Jury  
FROM: Finance Committee  
SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, September 11, 2018, at 6:00 p.m. Present were: Skip Russell, Chair; Hazel Hunter, Jody Backus, Joe Henderson, and Nancy Wilson.

Skip Russell called the meeting to order and delivered the invocation.

Jody Backus offered a motion, seconded by Hazel Hunter, to approve the Agenda as presented. The motion carried with the following votes: Russell, Hunter, Backus, Henderson, Wilson.

The committee received 2019 budget requests from the following Departments:

**Lincoln Total Community Action:** Ms. Pam Harris and Mrs. Clotill Smith were present to request funding in the amount of \$15,000.00, an increase of \$11,000.00 over current annual funding.

**Bayou Lake D'Arbonne Commission:** No request was received. Current funding is \$1,800.00

**Sparta Groundwater Commission:** Lindsey Gouedy was present to request a continuance of the current annual funding of \$2,500.00.

**Department of Veteran Affairs:** No request was received. Current funding is \$5,000.00.

**Council on Aging:** Ms. Michelle Wright was present to request a continuance of the current annual funding of \$5,000.00

**IT Department:** Jackson Matthews was present to request a continuance of the current annual funding of \$20,000.00.

**Lincoln Parish GIS:** Jackson Matthews was present to request a continuance of the current annual funding of \$25,000.00.

**Juvenile Assistance Program:** Judge Rogers was present to request a continuance of the current annual funding of \$15,278.00.

**Third Judicial District Court:** Judge Rogers was present to request funding in the amount of \$135,000.00, an increase of \$2,265.50 over current annual funding.

**LSU Cooperative Extension Service:** Gary Stockton was present to request funding in the amount of \$20,000.00, an increase of \$2000.00 over current funding.

**Lincoln Parish Clerk of Court:** A letter was received requesting a continuance of the current annual funding of \$22,800.00.

**Registrar of Voters:** Dianna Stone was present to request funding of \$24,341.00, a decrease of \$5,000.00 from current funding.

**Lincoln Parish Coroner:** A letter was received requesting funding in the amount of \$60,483.00, an increase of \$2,800.00 over current annual funding.

**Lincoln Parish District Attorney:** Assistant District Attorney Lewis Jones was present to request a continuance of the current annual funding in the amount of \$244,660.00.

**Keep Lincoln Parish Beautiful:** No request was received. Current funding is \$7,500.00.

**4 Paws:** Mrs. Sue Martin was present to request funding of \$24,000.00, an increase of \$12,000.00 over current annual funding.

**Northeast Delta Human Services Authority:** Angela Williams was present to request a continuance of the current annual funding of \$1,530.00

**Lincoln Parish Health Unit:** Suzanne Blackwelder was present to request continued funding in the amount of \$18,500.00.

Under other business, a late request for funding in the amount of \$4,500.00 was made by Trailblazer. The Committee agreed to take the budget requests for the year 2019 under advisement. There being no other business to discuss; the meeting was adjourned.

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Courtney Hall  
Parish Administrator

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Skip Russell  
Chair

September 11, 2018

TO: Lincoln Parish Police Jury  
FROM: The Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, September 11, 2018 at 6:30 p.m. Present were: David Hammons, Chair, Theresa Wyatt, Bobby Bennett, Skip Russell, and Annette Straughter.

David Hammons called the meeting to order and Skip Russell delivered the invocation.

Skip Russell offered a motion, seconded by Bobby Bennett, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

First on the agenda was consideration of amending Ordinance No. 291-07-(3) redefining Section 1.1- Building Official. Bobby Bennett offered a motion, seconded by Annette Straughter to amend Ordinance No. 291-07-(3) redefining Section 1.1- Building Official.

### **SECTION 1**

Section 1.1 of Ordinance No. 291-07-(3) of the Lincoln Parish Police Jury is hereby amended and reenacted to read as follows:

"Section 1.1 Definitions.

(a) 'Building Official' shall mean that employee, governmental entity or certified third party provider appointed or contracted to serve as the building official for the Parish of Lincoln, State of Louisiana.

The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was consideration of amending Ordinance No. 319-10-(1). Section 1.5- Building Official. Skip Russell offered a motion, seconded by Bobby Bennett to amend Ordinance No. 319-10-(1). Section 1.5- Building Official.

### **Section 1.5 Building Official.**

(A) There shall be a Building Official for Lincoln Parish who shall be responsible for the administration and enforcement of the State Uniform Construction Code in those areas outside of the corporate limits of the municipalities of the parish.

The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was consideration of bids for 2018 Capital Improvement Program Hot Mix Overlay Projects. Bobby Bennett offered a motion, seconded by Skip Russell to recommend acceptance of the low bid of Amethyst Construction, Inc. in the amount of \$813,978.25. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was to authorize advertisement for bids for the Expo Center Covered Warm-Up Arena. Markay Brown of Meyer, Meyer, Lacroix and Hixson was present to answer questions. Following discussion, Skip Russell offered a motion, seconded by Bobby Bennett to approve the advertisement for bids. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was consideration of authorizing the submittal of a Louisiana Governmental Assistance Grant (LGAP) Application for Sewer Lift Station Improvements.

Annette Straughter offered a motion, seconded by Bobby Bennett to approve the LGAP application submittal. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was consider a request for assistance from the City of Grambling. Mr. Hall explained the request involved assistance in trimming tree limbs and repairing a sinkhole on Stadium Drive. Theresa Wyatt offered a motion, seconded by Skip Russell to approve the requests. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

There being no other business; the meeting was adjourned.

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Courtney Hall  
Parish Administrator

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David Hammons  
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, September 11, 2018, at 7:00 p.m., at its regular meeting place in the Courthouse, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel D. Hunter, District Two; Bobby Bennett, District Three; Randy Roberson, District Four; David Hammons, District Five; Walter Pullen, District Six; Jody Backus, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Nancy Wilson, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

Randy Roberson called the meeting to order and Walter Pullen delivered the invocation and led the Pledge of Allegiance.

Walter Pullen offered a motion, seconded by Joe Henderson to amend the agenda to add an item under Board of Review Item VI (B)4, to consider the assessment of Parcel No. 24183928007. A roll call vote was taken.

MEMBER	YEA	NAY	ABSENT	ABSTAINED
Theresa Wyatt	<b>XX</b>			
Hazel Hunter	<b>XX</b>			
Bobby Bennett	<b>XX</b>			
Randy Roberson	<b>XX</b>			
David Hammons	<b>XX</b>			
Walter Pullen	<b>XX</b>			
Jody Backus	<b>XX</b>			
Skip Russell	<b>XX</b>			
Joe Henderson	<b>XX</b>			
Nancy Wilson	<b>XX</b>			
Sharyon Mayfield	<b>XX</b>			
Annette Straughter	<b>XX</b>			

The motion carried by unanimous vote and the Agenda was duly amended.

Mr. Roberson asked for public comment on the agenda as amended. There were none.

Annette Straughter offered a motion, seconded by Hazel Hunter to approve the minutes of the August 14, 2018 regular meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Following a brief description of procedural requirements for conducting a Board of Review and holding the necessary public hearings for the property tax assessment process for the year 2018, Walter Pullen offered a motion, seconded by Joe Henderson, that the Police Jury recess the regular meeting and reconvene as the Property Tax Assessment Board of Review for the year 2018. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

President Roberson explained the purpose of the Public Hearing as being to consider the complaints of qualified persons as provided by L.R.S. 47:1992; and further, to make determinations as being necessary and proper relative to the assessment of real and personal property for the year 2018 in Lincoln Parish.

The Board was advised that an official protest letter had been timely received from Park Ridge Estates of Ruston-LP, Assessment No. 3016. President Roberson recognized Mr. Keith Richardson and Ms. Kristina Knight, who presented objections to the assessment and evaluation of the property and presented reasons for the objection. Parish Tax

Assessor Sheila Bordelon was then recognized. Mrs. Bordelon explained the assessment and presented supporting information.

Skip Russell offered a motion, seconded by Theresa Wyatt, to uphold the assessment. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

ABSTAINED: Hunter

The Board was advised that an official letter had been timely received from Stallion Oilfield Services, LTD, Assessment No(s). 105366, 105523, 106782, 105856, 105857. At this time, Parish Tax Assessor Sheila Bordelon was recognized. Mrs. Bordelon explained the assessment of property owned by Stallion Oilfield Services, LTD, and presented supporting information. A representative was not present on behalf of Stallion Oilfield Services, LTD to present oral comments regarding the assessments and evaluations.

Skip Russell offered a motion, seconded by Hazel Hunter to uphold all of the assessments. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

ABSTAINED: Hunter

The Board was advised that an official protest letter had been timely received from RHL Farm Services, Assessment No. 10678. At this time, Parish Tax Assessor Sheila Bordelon was recognized. Mrs. Bordelon explained the assessment of property owned by RHL Farm Services, and presented supporting information. A representative was not present on behalf of RHL Farm Services to present oral comments regarding the assessment and evaluation.

Annette Straughter offered a motion, seconded by Theresa Wyatt, to uphold the assessment. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

ABSTAINED: Hunter

Walter Pullen offered a motion, seconded by Bobby Bennett that the Board of Review nullify the assessment of Parcel No. 24183928007, which is owned by the Lincoln Parish Police Jury and is informally referred to as the "Old County Market Building". Mr. Pullen stated that the property is public property being used for a public purpose, meeting the requirement for a property tax exemption. Following discussion, the motion was voted on by roll call:

MEMBER	YEA	NAY	ABSENT	ABSTAINED
Theresa Wyatt	_____	_____	_____	<b>XX</b>
Hazel Hunter	_____	_____	_____	<b>XX</b>
Bobby Bennett	<b>XX</b>	_____	_____	_____
Randy Roberson	<b>XX</b>	_____	_____	_____
David Hammons	<b>XX</b>	_____	_____	_____
Walter Pullen	<b>XX</b>	_____	_____	_____
Jody Backus	<b>XX</b>	_____	_____	_____
Skip Russell	<b>XX</b>	_____	_____	_____
Joe Henderson	_____	_____	_____	<b>XX</b>

Nancy Wilson	_____	_____	_____	<u>XX</u>
Sharyon Mayfield	_____	_____	_____	<u>XX</u>
Annette Straughter	<u>XX</u>	_____	_____	_____

The motion passed with 7 votes.

Annette Straughter offered a motion, seconded by David Hammons to certify the Assessment List as prepared by the Tax Assessor to the Louisiana Tax Commission with the exception of Parcel No. 24183928007. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Mayfield, Straughter

ABSTAINED: Hunter, Henderson, Wilson

Walter Pullen offered a motion, seconded by Bobby Bennett to adjourn the Board of Review and reconvene the regular Police Jury meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Hunter, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Bobby Bennett offered a motion, seconded by Joe Henderson to convene a Public Hearing for consideration of adoption of an Ordinance providing for the Sale of Adjudicated Property No. 18183000041. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

There being no public comments, Nancy Wilson offered a motion, seconded by Hazel Hunter to close the public hearing. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Next on the agenda was adoption of ordinance providing for the sale of Adjudicated Property No. 18183000041 and further providing with respect thereto.

**ORDINANCE NO. 401-18-0**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 18183000041 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on June 17, 2009, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Shirley May, for the consideration of \$809.36 (Eight Hundred Nine Dollars and Thirty Six Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #18183000041, with no municipal address located on Garr Road, Ruston, LA and more fully described as:

BEG. AT THE SWC OF SE OF NE, SEC. 18-18-3, AND RUN N. 507' TO ST. PT. FROM ST. PT. RUN S. 44 DEG. 00' E. 210', TH. N.39' TO WIRE FENCE TO A PT. ON THE S. BDRY. OF A 4 AC. LOT CONV. BY THE VENDOR HEREIN TO LEWIS ROANE, TH. RUN N. 72 DEG. 15' W. ALONG THE S/L OF LEWIS ROANE LOT TO A CORNER 20', TH. N. 51 DEG. 00' W. ALONG THE S/L OF LEWIS ROANE LOT 184' TO ST. PT., CONTG. .18 AC. M/L.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above



conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Skip Russell offered a motion, seconded by Bobby Bennett, to introduce an ordinance providing for the sale of Adjudicated Property No. 03174MON001.

**ORDINANCE NO. \_\_\_\_\_**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 03174MON001 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln in 2002, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, the Parish of Lincoln has received a written offer to purchase said property from Shane Skinner, for the consideration of \$6,937.57 (Six Thousand Nine Hundred Thirty Seven Dollars and Fifty Seven Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

***WHEREAS***, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

***NOW BE IT ORDAINED*** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #03174MON001, with a municipal address of 1998 Mondy Road, Ruston, LA and more fully described as:

LOT SIT. IN SW OF SE, SEC. 3-17-4: BEG. AT A PT. WHICH IS 40.3' N. AND 2,102.7' W. OF SEC OF SEC. 3, TH. N. 460.14', W. 142.0', S. 460.5', N. 89 DEG. 51' E. 142.0' ALONG N. R/W OF RD. 131 BACK TO POB, CONTG. 1.50 AC.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.

- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Joe Henderson offered a motion, seconded by Annette Straughter, to introduce an ordinance providing for the sale of Adjudicated Property No. 25183000127.

***ORDINANCE NO. \_\_\_\_\_***

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 25183000127 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on May 26, 2005, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Truman A, Potts, for the consideration of \$2,666.66 (Two Thousand Six Hundred Sixty Six Dollars and Sixty Six Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #25183000127, with a municipal address of 1306 S Vienna Street, Ruston, LA and more fully described as:

N/2 OF LOT SIT. ON S EXT. OF VIENNA ST., RUSTON, LA. BEING LOT 1 IN SQ. A IN LONGVIEW ADDN. TO RUSTON, LA. LOC. IN W. PORTION OF W/2 OF SW, SEC. 25-18-3, WHICH LOT BEGINS 30' W. FROM THE SW/C OF METH. ORPHANAGE 40 AC. TRACT TH. RUN S. 114', W. 140', N. 125', TH. E. 140', TH. S. 11' TO ST. PT. ET ALS ARE (HAVING 1/7 INT. EACH): THRESHEA W. NELSON, CHARLIE F. WILSON, FREDDIE M.W. PAXTON, WALTER WILSON, MARGARET W. ROBERTSON & WILSON MATHEWS. SUCCN. ELMA W. CROW 1/7 INT. TO JOHNNIE D. & EARNISTINE WILSON (799-52) (862-320) (862-320) (861-213) (862-325) (861-218) MELVIN T. NELSON CONV. 1/21 INT. TO DEPT. OF TRANS. & DEV. (862-320) MAUDE N. CRAWFORD CONV. 1/21 INT. TO DEPT. OF TRANS. & DEV. (862-320) CHARLIE F. WILSON CONV. 1/7 INT. TO DEPT. OF TRANS. & DEV. (861-213) (862-325) BETTY N. NOURBAKHAH CONV. 1/21 INT. TO DEPT. OF TRANS. & DEV. (861-218) (Adjudicated for 2004 Taxes) (1175-841)

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.

- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Annette Straughter offered a motion, seconded by Hazel Hunter, to introduce an ordinance providing for the sale of Adjudicated Property No. 24183000064.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 24183000064: SEC. 24-18-3: A TWO AC. TR. OF LAND STARTING AT THE SWC OF SE OF SE, BOUNDED N. BY LOT OF L.D. SEALY, ON THE W. BY LOT OF N. BURGESS, ON S. BY LAND FORMERLY OWNED BY JOHN LARSON, MORE FULLY DESCR. IN BK. K, PAGES 155 & 156., IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on May 18, 2001, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year period, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$8,251.10; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \_\_\_\_\_, at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on October 09, 2018 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #24183000064, having no municipal address located on McDonald Avenue, Ruston, Louisiana, and more fully described as:

SEC. 24-18-3: A TWO AC. TR. OF LAND STARTING AT THE SWC OF SE OF SE, BOUNDED N. BY LOT OF L.D. SEALY, ON THE W. BY LOT OF N. BURGESS, ON S. BY LAND FORMERLY OWNED BY JOHN LARSON, MORE FULLY DESCR. IN BK. K, PAGES 155 & 156.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Joe Henderson offered a motion, seconded by Hazel Hunter, to introduce an ordinance providing for the sale of Adjudicated Property No. 18183000024.

**ORDINANCE NO. \_\_\_\_\_**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 18183000024: BEG. AT NEC OF SE OF NE, SEC. 18-18-3, W. 470', S. 653' TO ST. PT. FROM ST. PT. W. 205', S. 210' TO NW OF PROP. SOLD TO DOROTHY M. HEARD, TH. E. ALONG N/L OF HEARD PROP. 205', DUE N. TO ST. PT. 210'. (FROM NATHAN HEARD) (77-476) GRANT DEED (642-230) (E-24400) ET ALS: CASPER HENRY, LINDSEY HENRY, J.R. HENRY, JR., LEROY HENRY, MARY L. MALONE, ALVIN C. HENRY. Adjudicated for unpaid 2002 taxes (1146-215), IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on May 30, 2003, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year period, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,193.50; and

***WHEREAS***, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \_\_\_\_\_, at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

***WHEREAS***, the property described herein below was scheduled for public auction on October 09, 2018 at 10:00 a.m.

***NOW BE IT ORDAINED*** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #18183000024, having no municipal address located on Nathan Loop, Ruston, Louisiana, and more fully described as:

BEG. AT NEC OF SE OF NE, SEC. 18-18-3, W. 470', S. 653' TO ST. PT. FROM ST. PT. W. 205', S. 210' TO NW OF PROP. SOLD TO DOROTHY M. HEARD, TH. E. ALONG N/L OF HEARD PROP. 205', DUE N. TO ST. PT. 210'. (FROM NATHAN HEARD) (77-476) GRANT DEED (642-230) (E-24400) ET ALS: CASPER HENRY, LINDSEY HENRY, J.R. HENRY, JR., LEROY HENRY, MARY L. MALONE, ALVIN C. HENRY. Adjudicated for unpaid 2002 taxes (1146-215)

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Skip Russell offered a motion, seconded by Joe Henderson to adopt a resolution authorizing Financial Management Actions pertaining to FY 2018 LCDBG Grant.

RESOLUTION  
FY 2018 LCDBG

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to participate in the 2016/2017 State of Louisiana Community Development Block Grant (LCDBG) Program administered by the Division of Administration for sewer improvements; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG funds does hereby authorize the following actions:

SECTION I.

FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG program to designate an official depository to hold LCDBG funds;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury as legal authorized recipient of the LCDBG funds, in regular session convened, that Courtney Hall, and Holly Lowry are hereby authorized to sign "Authorized Signature Card for Request for Payment;" and,

BE IT FURTHER RESOLVED, that Randy Roberson shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, Origin Bank is hereby designated as the official depository for direct deposit of grant funds for the LCDBG project.

SECTION II

REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the Lincoln Parish Police Jury that all invoices for work performed or materials used in relation to the LCDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control
2. Approval by the Secretary-Treasurer
3. Approval by the President

BE IT FURTHER RESOLVED, that Courtney Hall, and Holly Lowry, are hereby authorized to sign checks written on the LCDBG account.

SECTION III

EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury that Courtney Hall is hereby appointed as EEO Officer for the life of the LCDBG program and as such is charged to faithfully execute all duties and responsibilities herein described.



SECTION IV

504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to Coordinate the Lincoln Parish Police Jury efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Courtney Hall is appointed as Section 504 Compliance Officer.

SECTION V

SECTION 3 COMPLIANCE

WHEREAS, the LCDBG program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury adopts a Section 3 Plan and appoints Courtney Hall as its Section 3 Coordinator.

SECTION VI

RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution a Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the attached Residential Anti - Displacement and Relocation Assistance Plan.

Passed and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on this 11th day September, 2018, by the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Lindsey Gouedy was present to give a report on current activities of the Sparta Groundwater Commission.

Courtney Hall, Parish Administrator, presented a budget to actual comparison report on the General Fund and additional major funds.

Under Committee Reports, Skip Russell stated that the Finance Committee met this day at 6:00 p.m. and the Committee recommends:

1. The Committee received budget requests from various agencies for the 2019 Budget, Mr. Russell reported that all requests were taken under advisement.

Skip Russell offered a motion, seconded by Theresa Wyatt, to approve the minutes of the Finance Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

David Hammons stated that the Public Works Committee met this day at 6:30 p.m. and the Committee Recommends:

1. Amending Ordinance No. 291-07-(3) redefining Section 1.1 "Building Official".
2. Amending Ordinance No. 319-10-(1). Section 1.5 "Building Official"
3. Accept the low bid of Amethyst Construction for 2018 Capital Improvement Program Hot Mix Overlay Projects.
4. Authorize advertisement for bids for Expo Center Covered Warmup Arena.
5. Approve application submittal for the LGAP Grant.
6. Approve requests for assistance from the City of Grambling.

David Hammons offered a motion, seconded by Annette Straughter to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Joe Henderson offered a motion, seconded by Sharyon Mayfield to approve amending Ordinance No. 291-07-(3). Redefining Section 1.1- "Building Official".

### **SECTION 1**

Section 1.1 of Ordinance No. 291-07-(3) of the Lincoln Parish Police Jury is hereby amended and reenacted to read as follows:

"Section 1.1 Definitions.

(a) 'Building Official' shall mean that employee, governmental entity or certified third party provider appointed or contracted to serve as the building official for the Parish of Lincoln, State of Louisiana.

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Straughter

NAYS: Wilson

Joe Henderson offered a motion, seconded by Walter Pullen to amend Ordinance No. 319-10-(1). Section 1.5

### **Section 1.5 Building Official.**

(A) There shall be a Building Official for Lincoln Parish who shall be responsible for the administration and enforcement of the State Uniform Construction Code in those areas outside of the corporate limits of the municipalities of the parish.

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Joe Henderson offered a motion, seconded by Sharyon Mayfield to approve a resolution authorizing submittal of LGAP application.

### **RESOLUTION**

### **LINCOLN PARISH POLICE JURY**

The following Resolution was offered by Joe Henderson who moved for its adoption at the normally scheduled meeting of the Lincoln Parish Police Jury this date, September 11, 2018.

**"WHEREAS**, the Lincoln Parish Police Jury is committed to making general repairs and improvements to the Lincoln Parish Sewer District #1 lift stations; and

**WHEREAS**, the lift stations provide for critical sewer disposal for the District; and

**WHEREAS**, the Lincoln Parish Sewer District #1 has insufficient unappropriated funds on hand for the required capital improvement project.

**NOW, THEREFORE BE IT RESOLVED**, in accordance with the requirements of the Louisiana Government Assistance Program, the Lincoln Parish Police Jury does hereby support and cordially request grant authorization to execute and submit an application for the 2018-2019 Louisiana Government Assistance Program.

FURTHER, that Randy Roberson, as Jury President, be and he is hereby authorized to sign the application, contract, and all Requests for Payment or other documents required by the Louisiana Government Assistance Program (LGAP) Program; and

FURTHER, that Courtney Hall, Administrator, be and he is hereby authorized to serve as the Certifying Officer to attest to the signature of Randy Roberson as authorized signatory."

The motion for adoption of this Resolution was seconded by Sharyon Mayfield and by affirmative vote of 12 to 0 was declared adopted by the Lincoln Parish Police Jury this 11<sup>th</sup> day of September, 2018.

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Wilson, Mayfield, Straughter

Under Travel, Mr. Hall informed Jurors of the Police Jury Association State Convention which will be held in Lake Charles, La at the Golden Nugget in February 2019.

Annette Straughter gave a report on meeting with Governor John Bel Edwards at the Governor's Reception which was held August 30 at the Governor's Mansion.

With no other business, the meeting was adjourned.

\_\_\_\_\_  
Courtney Hall  
Parish Administrator

\_\_\_\_\_  
Randy Roberson  
Parish President