

November 13, 2018

TO: Lincoln Parish Police Jury

FROM: Christmas Party Committee

SUBJECT: Committee Report

The Christmas Party Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, November 13, 2018, at 4:30 p.m. Present were: Theresa Wyatt, Chair, Bobby Bennett, David Hammons, Nancy Wilson, and Sharyon Mayfield.

Theresa Wyatt called the meeting to order and Walter Pullen delivered the invocation.

Sharyon Mayfield offered a motion, seconded by Bobby Bennett, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Wilson, Mayfield

Theresa Wyatt opened the floor for discussion on the upcoming Christmas Party.

LaTonya Lacey, Personnel Director, gave a financial report. Ms. Lacey indicated that contributions from jurors would be sufficient to fund the Christmas party.

The Committee decided that the party will be held December 13, 2018 at 6:00 p.m. at the Library Events Center and that the menu will be the same as the previous year. The Committee recommended the office staff provide entertainment. There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Theresa Wyatt
Chair

November 13, 2018

TO: Lincoln Parish Police Jury
FROM: The Personnel/Benefits Committee
SUBJECT: Committee Report

The Personnel/Benefits Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, November 13, at 5:00 p.m. Present were: Hazel Hunter, Bobby Bennett, and Annette Straughter

ABSENT: Jody Backus and Joe Henderson

Hazel Hunter called the meeting to order and Annette Straughter delivered the invocation.

Annette Straughter offered a motion to approve the agenda as presented, seconded by Bobby Bennett. The motion carried with the following votes:

YEAS: Hunter, Bennett, Straughter

Next on the agenda was to consider and recommend Board and Commission Candidates. Annette Straughter offered a motion, seconded by Bobby Bennett, to approve the recommendation of Mr. Mike Hogan to Waterworks District No. 3. The motion carried with the following votes:

YEAS: Hunter, Bennett, Straughter

Bobby Bennett offered a motion, seconded by Annette Straughter, to approve the recommendation of Mr. Ryan Taylor to Waterworks District No. 1. The motion carried with the following votes:

YEAS: Hunter, Bennett, Straughter

Courtney Hall, Parish Administrator, presented the Committee 4 Nominees for the Ruston Lincoln Convention and Visitors Bureau. The nominees are Mr. Jeff Parker representing the Ruston Banking Association, Mr. Skip Russell representing the Lincoln Parish Police Jury, Mr. Josh Perot representing the City of Ruston, and Ms. Staci Faulkner representing the Ruston Retail Merchants Association. Bobby Bennett offered a motion, seconded by Annette Straughter, to approve the nominees for the Ruston Lincoln Convention and Visitors Bureau. The motion carried with the following votes:

YEAS: Hunter, Bennett, Straughter

Next on the agenda was consideration of contracting with Lincoln Parish Sheriff's Office for Courthouse Security Personnel. Mr. Hall updated the Committee with security measures that have or will be taking place. He also presented the Committee the cost of contracting for two Sheriff Deputies, said cost being \$93,600.00 annually. After discussion and questions, no action was taken.

Next on the agenda was to authorize the Administrator to contract with an employment agency for recruitment of Assistant Administrator candidates. Annette Straughter offered a motion, seconded by Bobby Bennett, to authorize the Administrator to contract with an employment agency for recruitment of Assistant Administrator candidates. The motion carried with the following votes:

November 13, 2018

YEAS: Hunter, Bennett, Straughter

With no further business, the meeting was adjourned.

Courtney Hall
Parish Administrator

Hazel Hunter
Chair

TO: Lincoln Parish Police Jury

FROM: Health & Welfare Committee

SUBJECT: Committee Report

The Health & Welfare Services Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, November 13, at 5:30 p.m. Present were: Hazel Hunter, Walter Pullen, Nancy Wilson and Sharyon Mayfield.

ABSENT: Joe Henderson

Randy Roberson called the meeting to order and Walter Pullen delivered the invocation.

Hazel Hunter offered a motion, seconded by Sharyon Mayfield, to approve the agenda. The motion carried with the following votes:

YEAS: Hunter, Pullen, Wilson, and Mayfield

First on the agenda was the 2018 Amended Budget for the H.E.L.P. Agency. Tomica McDonald, Director was present to review the 2018 Amended Budget. Walter Pullen offered a motion, seconded by Sharyon Mayfield, to approve the 2018 Amended Budget for the H.E.L.P. Agency. The motion carried with the following votes:

YEAS: Hunter, Pullen, Mayfield

ABSTAINED: Wilson

Following a review of the 2019 Proposed Budget, Walter Pullen offered a motion, seconded by Sharyon Mayfield, to approve the 2019 Proposed Budget for the H.E.L.P. Agency. The motion carried with the following votes:

YEAS: Hunter, Pullen, Mayfield

ABSTAINED: Wilson

With no further business, the meeting was adjourned.

Courtney Hall
Parish Administrator

Joe Henderson
Chair

November 13, 2018

TO: Lincoln Parish Police Jury

FROM: Finance Committee

SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, November 13, 2018, at 6:00 p.m. Present were: Skip Russell, Chair; Hazel Hunter, and Nancy Wilson.

ABSENT: Jody Backus and Joe Henderson

Skip Russell called the meeting to order and delivered the Invocation.

Nancy Wilson offered a motion, seconded by Hazel Hunter, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Hunter, Russell, Wilson

First on the Agenda was the Lincoln Parish Library 2018 Amended Budget and the 2019 Proposed Budget. Courtney Hall, Parish Administrator reviewed the budget. Following discussion, Hazel Hunter offered a motion, seconded by Nancy Wilson, to approve the Lincoln Parish Library 2018 Amended and 2019 Proposed Budget. The motion carried with the following votes:

YEAS: Hunter, Russell, Wilson

Next on the Agenda was a review of the Lincoln Parish Police Jury 2018 Amended Budget presented by Mr. Hall. Following questions and discussion, Hazel Hunter offered a motion, seconded by Nancy Wilson, to approve the 2018 Amended Budget for the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Hunter, Russell

ABSTAINED: Wilson

Next, the Lincoln Parish Police Jury 2019 Proposed Budget was reviewed. Following questions and discussion, Hazel Hunter offered a motion, seconded by Nancy Wilson, to approve the 2019 Proposed Budget for the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Hunter, Russell

ABSTAINED: Wilson

There being no other business, the meeting was adjourned.

Courtney Hall
Parish Administrator

Skip Russell
Chair

November 13, 2018

TO: Lincoln Parish Police Jury
FROM: The Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, November 13, 2018 at 6:45 p.m. Present were: David Hammons, Chair, Theresa Wyatt, Bobby Bennett, Skip Russell, and Annette Straughter.

David Hammons called the meeting to order and delivered the invocation.

Annette Straughter offered a motion, seconded by Skip Russell, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

First on the agenda was to consider Preliminary Plat Approval for 19 Pines Subdivision. Courtney Hall, Parish Administrator, recommended approval of the Plat. Annette Straughter offered a motion, seconded by Bobby Bennett, to approve Preliminary Plat for 19 Pines Subdivision. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Next on the agenda was to consider authorization of submittal of a Community Water Enrichment Fund Application on behalf of Mt. Zion Water System. Mr. Hall explained that the project would involve repainting and rehabilitating a water tank located on Hwy. 544. Theresa Wyatt offered a motion, seconded by Bobby Bennett, to approve submittal of Community Water Enrichment Fund Application for Mt. Zion Water System. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Last on the agenda was authorization of Change Order No. 1 to the 2018 Hot Mix Overlay Contract to include overlay of the Hwy. 821 Collection Site Entrance Road. Skip Russell offered a motion, seconded by Bobby Bennett, to approve Change Order No. 1 to 2018 Hot Mix Overlay Contract. The motion carried with the following votes:

YEAS: Wyatt, Bennett, Hammons, Russell, Straughter

Under Other Business, a request from the City of Grambling was received. With no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

David Hammons
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, November 13, 2018, at 7:00 p.m., at its regular meeting place in the Courthouse, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel D. Hunter, District Two; Bobby Bennett, District Three; Randy Roberson, District Four; David Hammons, District Five; Walter Pullen, District Six; Skip Russell, District Eight; Nancy Wilson, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Jody Backus, District Seven; Joe Henderson, District Nine

Randy Roberson called the meeting to order and Skip Russell delivered the invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Mr. Roberson called for public comments on the agenda. There were none.

Theresa Wyatt offered a motion, seconded by Bobby Bennett, to approve the minutes of the October 9, 2018 regular meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Walter Pullen offered a motion, seconded by Annette Straughter, to approve the 2018 Amended Budget for the Humanitarian Enterprises of Lincoln Parish. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

Walter Pullen offered a motion, seconded by Hazel Hunter, to approve the 2019 Proposed Budget for the Humanitarian Enterprises of Lincoln Parish. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

Annette Straughter offered a motion, seconded by David Hammons, to approve the 2018 Amended Budget for the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

Sharyon Mayfield offered a motion, seconded by Hazel Hunter, to approve the 2019 Proposed Budget for the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

Hazel Hunter offered a motion, seconded by Bobby Bennett, to schedule a public hearing for December 11, 2018 at 7:00 p.m for final budget consideration. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Tiffany White and Jessica Hughes of United Way were present to give a presentation on how United Way benefits Lincoln Parish.

Next on the agenda was a Resolution authorizing the President to execute contract assistance documents with the Louisiana DOTD and Further Providing with Respect Thereto. Skip Russell offered a motion, seconded by Annette Straughter, to adopt the resolution.

RESOLUTION NO. 2018-33

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under the 49 CFR 5311, Non-Urbanized Area Formula Program and/or 49 CFR 5309, Discretionary Capital Program.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by the Lincoln Parish Police Jury:

1. That the President is authorized to execute and file an application on behalf of the Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309.
2. That the President is authorized to execute and file with such application an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purpose of Title VI of the Civil Rights Act of 1964, as amended.
3. That the President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the President is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the President is authorized to execute grant contract agreements on behalf of the Lincoln Parish Police Jury with the Louisiana Department of

transportation and Development for aid in financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Walter Pullen offered a motion, seconded by Theresa Wyatt, to adopt a resolution authorizing the President to execute the 2019 Cooperative Endeavor Agreement with the Lincoln Parish Coroner.

RESOLUTION 2018-34

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 13th day of November, 2018 does hereby authorize the Police Jury President, Randy Roberson, to sign the Inter-Governmental Agreement with the Lincoln Parish Coroner.

/s/Randy Roberson _____
Randy Roberson
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Skip Russell offered a motion, seconded by Annette Straughter, authorizing the President to execute an Interagency Cooperative Endeavor Agreement for the Lincoln Parish GIS System for 2019.

RESOLUTION 2018-35

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 13th day of November, 2018 does hereby authorize the Police Jury President, Randy Roberson, to sign the Inter-Governmental Agreement with the Lincoln Parish Geographic Information System.

/s/Randy Roberson _____
Randy Roberson
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Walter Pullen offered a motion, seconded by Theresa Wyatt, to adopt a resolution authorizing the President to execute a Cooperative Endeavor Agreement with Four Paws Rescue for 2019.

RESOLUTION NO. 2018-36

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 13th day of November 2018 does hereby authorize the Police Jury

President, Randy Roberson, to sign the Cooperative Endeavor Agreement with 4-Paws Rescue, Inc. for animal control services.

/s/Randy Roberson
Randy Roberson
Parish President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Theresa Wyatt offered a motion, seconded by Skip Russell, to authorize a Letter of No Objection for Annexation of Property by the City of Ruston. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Next on the agenda was to consider a Change Order to the Exhibition Center Covered Warm-up Arena Contract. The Change Order would increase the size of the addition from 160 ft. x 230 ft to 190 ft. x 230 ft. at an additional cost of \$203,221.00. After discussion, Skip Russell offered a motion, seconded by Annette Straughter to authorize the change order and to amend the 2019 Proposed Budget to reflect the change order. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Russell, Wilson, Straughter

NAYS: Hammons, Pullen

ABSTAINED: Mayfield

Courtney Hall, Parish Administrator, presented the budget to actual comparison report.

Under Committee Reports, Theresa Wyatt stated that the Christmas Party Committee met this day at 4:30 p.m. and the Committee recommends holding the Christmas Party on December 13, 2018 at 6:00 p.m. at the Library Events Center with menu and entertainment to be the same as last year. Theresa Wyatt offered a motion, seconded by Bobby Bennett to approve the minutes of the Christmas Party Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Hazel Hunter stated that the Personnel and Benefits Committee met this day at 5:00 p.m. and the Committee recommends:

1. Appointing Mr. Mike Hogan to Waterworks District No. 3.
2. Appointing Mr. Ryan Taylor to Waterworks District No. 1.
3. Appointing Mr. Jeff Parker to the Ruston-Lincoln Convention and Visitor's Bureau Board representing the Ruston Banking Association.
4. Appointing Mr. Skip Russell to the Ruston-Lincoln Convention and Visitor's Bureau Board representing the Lincoln Parish Police Jury.
5. Appointing Mr. Josh Perot to the Ruston-Lincoln Convention and Visitor's Bureau representing the City of Ruston.
6. Appointing Ms. Staci Faulkner to the Ruston-Lincoln Convention and Visitor's Bureau representing the Ruston Retail Merchants Association.
7. Consider contracting with Lincoln Parish Sheriff's Office for Courthouse Security Personnel. No action was taken.

8. Authorize the Administrator to contract with an employment agency for recruitment of Assistant Administrator candidates.

Hazel offered a motion, seconded by Annette Straughter to approve the minutes of the Personnel Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Wilson, Mayfield, Straughter

Walter Pullen stated that the Health and Welfare Committee met this day at 5:30 p.m. and the Committee recommends:

1. Approving the 2018 Amended Budget for the Humanitarian Enterprises of Lincoln Parish.
2. Approving the 2019 Proposed Budget for the Humanitarian Enterprises of Lincoln Parish.

Walter Pullen offered a motion, seconded by Sharyon Mayfield, to approve the minutes for the Health and Welfare Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

Skip Russell stated that the Finance Committee met this day at 6:00 p.m. and the Committee recommends:

1. Approving the 2018 Amended Budget and the 2019 Proposed Budget for the Lincoln Parish Library.
2. Approving the 2018 Amended Budget for the Lincoln Parish Police Jury.
3. Approving the 2019 Proposed Budget for the Lincoln Parish Police Jury.

Skip Russell offered a motion, seconded by Hazel Hunter, to approve the minutes of the Finance Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Russell, Mayfield, Straughter

ABSTAINED: Wilson

(Skip Russell exited the meeting.)

David Hammons stated that the Public Works Committee met this day at 6:45 p.m. and the Committee recommends:

1. Approving Preliminary Plat for 19 Pines Subdivision.
2. Authorizing submittal for CWEF Application on behalf of the Mt. Zion Water System.
3. Approving Change Order No. 1 to 2018 Hot Mix Overlay Contract for Hwy. 821 Collection Site Entrance Road.

David Hammons offered a motion, seconded by Annette Straughter, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Wilson, Mayfield, Straughter

Annette Straughter offered a motion, seconded by Hazel Hunter to approve resolution authorizing submittal of CWEF application.

RESOLUTION 18-37

LINCOLN PARISH POLICE JURY

The following Resolution was offered by Annette Straughter who moved for its adoption at the regularly scheduled meeting of the Lincoln Parish Police Jury this date, November 13, 2018.

"WHEREAS, the elevated tank at Mt. Zion Water System, Inc. is in need of rehabilitation; and

WHEREAS, neither the Lincoln Parish Police Jury, nor Mt. Zion Water System, Inc. has sufficient unappropriated funds on hand for the required capital improvement project.

NOW, THEREFORE BE IT RESOLVED, in accordance with the requirements of the Community Water Enrichment Fund (CWEF) Program, the President and Members of the Lincoln Parish Police Jury do hereby support and cordially request grant authorization to execute and submit an application for the 2018-2019 Community Water Enrichment Fund (CWEF) Program.

FURTHER, that Randy Roberson, President, be and he is hereby authorized to sign the application, contract, all Requests for Payment or any other documents required by the Community Water Enrichment Fund (CWEF) Program; and

FURTHER, that Courtney Hall, Parish Administrator, be and he is hereby authorized to serve as the Certifying Officer to attest to the signature of Randy Roberson as authorized signatory."

The motion for adoption of this Resolution was seconded by Hazel Hunter and by affirmative vote of 9 to 0 was declared adopted by the Lincoln Parish Police Jury this 13th day of November, 2018.

/s/Randy Roberson
Randy Roberson, President

I, Courtney Hall, Parish Administrator of the Lincoln Parish Police Jury, certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Lincoln Parish Police Jury at its regular meeting on November 13, 2018, at which meeting quorum was present and which Resolution is still in full force and effect and has not been amended, modified or repealed.

Ruston, Louisiana, this the 13th day of November, 2018.

/s/Courtney Hall
Courtney Hall, Parish Administrator

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Wilson, Mayfield, Straughter

Under Other Business, for travel; several jurors expressed interests in attending upcoming convention in Lake Charles. After various reports and no other business to come before the jury, the meeting was adjourned.

Courtney Hall
Parish Administrator

Randy Roberson
Parish President