

TO: Lincoln Parish Police Jury
FROM: Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, March 8, 2016, at 5:30 p.m. Present were: Skip Russell, Chair; Bobby Bennett, David Hammons, Jody Backus, and Annette Straughter.

ABSENT: None

Skip Russell called the meeting to order and delivered the invocation.

David Hammons offered a motion, seconded by Annette Straughter, to approve the Agenda. The motion was voted upon and carried with the following votes:

YEAS: Bennett, Hammons, Backus, Russell, and Straughter

NAYS: None

ABSENT: None

First on the Agenda was to consider preliminary plat reviews for Plantation Hills Subdivision, Unit 2, and Stable Run Subdivision. Following a review of each subdivision plat, Parish Administrator Courtney Hall reported that each plat was in substantial compliance with the requirements of the Lincoln Parish Subdivision Ordinance. Annette Straughter offered a motion, seconded by Bobby Bennett, to approve the preliminary plat for Plantation Hills, Unit 2. The motion was voted upon and carried with the following votes:

YEAS: Bennett, Hammons, Backus, Russell, and Straughter

NAYS: None

ABSENT: None

Annette Straughter offered a motion seconded by Bobby Bennett, to approve the preliminary plat for Stable Run Subdivision. The motion was voted upon and carried with the following votes:

YEAS: Bennett, Hammons, Backus, Russell, and Straughter

NAYS: None

ABSENT: None

Under other business, Chairman Russell spoke regarding funding for a covered warmup arena at the North Louisiana Exhibition Center. There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Skip Russell
Committee Chair

TO: Lincoln Parish Police Jury
FROM: Personnel/Benefits Committee
SUBJECT: Committee Report

The Personnel/Benefits Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, March 8, 2016, at 6:00 p.m. Present were: Theresa Wyatt, Chair; Randy Roberson, Jody Backus, Joe Henderson, and Annette Straughter.

ABSENT: None

Theresa Wyatt called the meeting to order and David Hammons delivered the invocation.

Annette Straughter offered a motion, seconded by Joe Henderson, to approve the Agenda. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

The Parish Administrator presented Letters of Recommendation and credentials for various board appointments. The first appointments to be considered were for the Waterworks District No. 3. Mr. Randy Snow and Mr. Ralph McVay, both incumbents, were the District's recommendation for reappointment. There were no other candidates. Randy Roberson offered a motion, seconded by Joe Henderson, to recommend reappointing Mr. Randy Snow to the Waterworks District No. 3 Board for a five year term. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

Randy Roberson offered a motion, seconded by Annette Straughter, to recommend reappointing Mr. Ralph McVay to the Waterworks District No. 3 Board for a five year term. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

Joe Henderson offered a motion, seconded by Annette Straughter, to recommend appointing Ms. Paula Griswold to the Greater Ward One Waterworks District for a five year term. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

Annette Straughter offered a motion, seconded by Joe Henderson, to recommend appointing Mr. Kip Franklin to the Lincoln Parish Fire Training Center Board for a three year term. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

The next appointments to be considered were for two vacancies on the Lincoln Parish Library Board of Control. Candidates were Ms. Sandra Dupree (Incumbent), Ms. Debra Holliman, Mr. David Guerin, and Ms. Lindsay Cavin. Jody Backus offered a motion, seconded by Joe Henderson, to recommend reappointing Ms. Sandra Dupree to the Library Board of Control for a five year term. The motion was voted upon and carried with the following votes:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

Jody Backus then nominated David Guerin for the remaining Library Board vacancy. Joe Henderson moved that the nominations be closed and Annette Straughter seconded the motion. The motion was voted upon with results as follows:

YEAS: Wyatt, Roberson, Backus, Henderson and Straughter

NAYS: None

ABSENT: None

Mr. David Guerin was selected as the Committee's recommendation to serve on the Library Board of Control for a five year term.

There were no candidates to fill the Advocate's position on the Northeast Delta Human Services Authority Board. Juror Walter Pullen offered to serve in an interim capacity until an appointee could be found.

There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Theresa Wyatt
Committee Chair

TO: Lincoln Parish Police Jury
FROM: Solid Waste and Recycling Committee
SUBJECT: Committee Report

The Solid Waste and Recycling Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, March 8, 2016, at 6:30 p.m. Present were: Walter Pullen, Chair; Randy Roberson, David Hammons, Jody Backus, and Sharyon Mayfield.

ABSENT: None

Walter Pullen called the meeting to order and delivered the invocation.

David Hammons offered a motion, seconded by Sharyon Mayfield, to approve the Agenda. The motion carried with the following votes:

YEAS: Roberson, Hammons, Pullen, Backus, and Mayfield

NAYS: None

ABSENT: None

First on the Agenda was to consider and take action, if necessary, on the purchase of a .409 acre parcel for use as a centralized collection site. The negotiated price of the parcel is \$10,000.00 which is within the appraisal value of the property. David Hammons, offered a motion, seconded by Sharyon Mayfield, to authorize the purchase of the .409 acre parcel for the amount of \$10,000.00. The motion carried with the following votes:

YEAS: Roberson, Hammons, Pullen, Backus, and Mayfield

NAYS: None

ABSENT: None

Darrell Carraway with the City of Ruston was present to propose a joint venture recycling project, whereby the City of Ruston would fund and construct an additional transfer station at the Lincoln Parish Landfill to be used for the loading and transport of recycled materials. Mr. Carraway indicated that the transfer station would be constructed at no cost to the Jury and could also be used by the Jury as needed. Following a discussion of the matter, no action was taken.

David Hammons offered a motion, seconded by Sharyon Mayfield, to begin the redemption process for adjudicated property Parcel No. 29184507011 located on LA Highway 507 for use as a centralized collection site. The motion carried with the following votes:

YEAS: Roberson, Hammons, Pullen, Backus, and Mayfield

NAYS: None

ABSENT: None

Chairman Pullen reported that the Lincoln Parish Sheriff's Office had issued approximately 30 warning tickets, 15 violations, and 3 felony drug arrests while doing surveillance at several dumpster sites. There being no other business, the Committee was adjourned.

Courtney Hall
Parish Administrator

Walter Pullen
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, March 8, 2016, at 7:00 p.m., at its regular meeting place in the Courthouse, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel D. Hunter, District Two; Bobby Bennett, District Three; Randy Roberson, District Four; David Hammons, District Five; Walter Pullen, District Six; Jody Backus; District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Nancy Wilson, District Ten; Sharyon Mayfield, District Eleven and Annette Straughter, District Twelve.

Absent: None

Mr. Jody Backus called the meeting to order and Joe Henderson delivered the invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the Agenda. On vote, the motion carried.

Mr. Backus called for any public comments on the agenda as approved. There were no public comments by anyone in attendance.

Annette Straughter offered a motion, seconded by Hazel Hunter, to approve the minutes of the February 9, 2016 meeting with changes to the Solid Waste Committee minutes as noted. On vote, the motion carried.

First on the Agenda was the appointment of Mr. Tremell Turner to the Lincoln Parish Communications District for a four year term. Skip Russell offered a motion, seconded by Annette Straughter to make the appointment. On vote, the motion carried.

Randy Roberson offered a motion, seconded by David Hammons, to introduce an Ordinance providing for sale of adjudicated property described as parcel 26203196005 and scheduling a public hearing to consider said ordinance for April 12, 2016 at 7:00 PM. On vote, the motion carried.

Bobby Bennett offered a motion, seconded by Sharyon Mayfield, to accept the low bid of Asphalt Products Unlimited for asphalt materials.

**LINCOLN PARISH POLICE JURY
BID TABULATION SHEET
March 3, 2016
Item 2: Asphalt Materials**

Bidder	MC-30 - \$3.55	CRS-2 - \$1.99	Minimum Quantity	Lead Time
Asphalt Product Unlimited, Inc.	\$2.60/gal	\$1.59/gal	5,400	24 hrs
Ergon Asphalt & Emulsions Inc.	No Bid	\$1.61/gal	5,300	24 hrs

On vote, the motion carried.

Randy Roberson offered a motion, seconded by Annette Straughter, to accept the sole bid of Asphalt Zipper, Inc. for an asphalt recycler.

**LINCOLN PARISH POLICE JURY
BID TABULATION SHEET
March 3, 2016
Item 1: Asphalt Recycler**

Bidder	Bid Amount	Lead Time
Asphalt Zipper, Inc.	\$124,450	30 days

On vote, the motion carried.

Walter Pullen offered a motion, seconded by Hazel Hunter, to approve the following resolution for the System Survey and Compliance Questionnaire for the Lincoln Parish Police Jury.

RESOLUTION NO. 2016-03

WHEREAS, pursuant to requirements of Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, promulgated by the United States Comptroller General, all reports of financial records shall contain reports on compliance and internal control, and

WHEREAS, in accordance with said requirements of Standards for Audit of Governmental Organizations, Programs, Activities, and Functions a "Louisiana Compliance Questionnaire for Audit Engagements of Governments" has been completed for the purpose of expressing an opinion of the fair presentation of the Lincoln Parish Police Jury's financial statements in compliance with generally accepted accounting principles, to review the system of internal control structure as part of the financial audit, and to review compliance with applicable laws and regulations for the audit of the financial records of the Lincoln Parish Police Jury for the year ending December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in regular session this 8th day of March, 2016 that this body does hereby and herewith confirm that the responses to the said "Louisiana Compliance Questionnaire for Audit Engagements of Governments" for the financial audit of the Lincoln Parish Police Jury for the year ending December 31, 2015, have been made to the best of knowledge and belief.

BE IT FURTHER RESOLVED that the said "Louisiana Compliance Questionnaire for Audit Engagements of Governments" is hereby and herewith made a part hereof by reference.

/s/ Jody Backus
Jody Backus
Police Jury President

On vote, the motion carried.

Joe Henderson offered a motion, seconded by Annette Straughter, to approve the following resolution for the System Survey and Compliance Questionnaire for the Humanitarian Enterprises of Lincoln Parish.

RESOLUTION NO. 2016-04

WHEREAS, pursuant to requirements of Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, promulgated by the United States Comptroller General, all reports of financial records shall contain reports on compliance and internal control, and

WHEREAS, in accordance with said requirements of Standards for Audit of Governmental Organizations, Programs, Activities, and Functions a "Louisiana Compliance Questionnaire for Audit Engagements of Governments" has been completed for the purpose of expressing an opinion of the fair presentation of the Humanitarian Enterprises of Lincoln Parish's financial statements in compliance with generally accepted accounting principles, to review the system of internal control structure as part of the financial audit, and to review compliance with applicable laws and regulations for the audit of the financial records of the Humanitarian Enterprises of Lincoln Parish for the year ending December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in regular session this 8th day of March, 2016 that this body does hereby and herewith confirm that the responses to the said "Louisiana Compliance Questionnaire for Audit Engagements of Governments" for the financial audit of the Humanitarian Enterprises of Lincoln Parish the year ending December 31, 2015 have been made to the best of knowledge and belief.

BE IT FURTHER RESOLVED that the said "Louisiana Compliance Questionnaire for Audit Engagements of Governments" is hereby and herewith made a part hereof by reference.

/s/ Jody Backus
Jody Backus
Police Jury President

On vote, the motion carried.

Skip Russell stated that the Public Works Committee met at 5:30 pm this day and the Committee recommends:

1. Approving the preliminary plat for Plantation Hills Subdivision Unit 2.
2. Approving the preliminary plat for Stable Run Subdivision.
3. Discussed potential funding for a covered warm-up area at the North Louisiana Exhibition Center.

Skip Russell offered a motion, seconded by Randy Roberson, to approve the minutes of the Public Works Committee. On vote, the motion carried.

Theresa Wyatt stated that the Personnel/Benefits Committee met at 6:00 pm this day and the Committee recommends:

1. Reappointing Mr. Randy Snow to the Waterworks District No. 3 Board for a five year term.
2. Reappointing Mr. Ralph McVay to the Waterworks District No. 3 Board for a five year term.
3. Appointing Ms. Paula Griswold to the Great Ward One Waterworks District for a five year term.
4. Appointing Mr. Kip Franklin to the Fire Training Center Board for a three year term.
5. Reappointing Ms. Sandra Dupree to the Library Board of Control for a five year term.
6. Appointing Mr. David Guerin, Ed. D. to the Library Board of Control for a five year term.
7. There were no candidates for the Northeast Delta Human Services Authority Advocate Position. Juror Walter Pullen volunteered to fill this position until another candidate was found.

Theresa Wyatt offered a motion, seconded by Annette Straughter, to approve the minutes of the Personnel/Benefits Committee. On vote, the motion carried.

Walter Pullen stated that the Solid Waste Committee met at 6:30 pm this day and the Committee recommends:

1. Approving the purchase of a .409 acre parcel at Pleasant Grove Road and Highway 80 for use as a centralized collection site.
2. Heard a report from MR. Darryl Carraway with the City of Ruston concerning construction of a recycling transfer station at the parish landfill.
3. Approving the redemption of adjudicated property, Parcel No. 29184507011 located on Highway 507, to be used as a centralized collection site.

Walter Pullen offered a motion, seconded by Hazel Hunter, to approve the minutes of the Solid Waste Committee. On vote, the motion carried.

Following Department Head reports and there being no other business to come before the Jury, the meeting was adjourned.

Courtney Hall
Parish Administrator

Jody Backus
Parish President