

TO: Lincoln Parish Police Jury
FROM: Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, April 14, 2015, at 6:30 p.m. Present were: Randy Roberson, Chair; Hazel Hunter, Bobby Bennett, Skip Russell, Nancy Wilson and Heather Walker.

ABSENT: None

Randy Roberson called the meeting to order and delivered the invocation.

Bobby Bennett offered a motion, seconded by Hazel Hunter, to approve the Agenda. The motion was voted upon and carried with the following votes:

YEAS: Hunter, Bennett, Roberson, Russell, Wilson and Walker

NAYS: None

ABSENT: None

The first item on the agenda was to discuss adoption of a beaver control policy. Parish Administrator, Courtney Hall explained that this policy would allow interested licensed trappers to register with the Parish in order to collect a bounty for beavers trapped in Lincoln Parish. Following discussion concerning the policy, Skip Russell offered a motion, seconded by Bobby Bennett, to approve the policy, set a bounty of thirty-five (\$35.00) per beaver, and allocate a yearly maximum of \$3,500.00 for the program. The motion carried with the following votes:

YEAS: Hunter, Bennett, Roberson, Russell, Wilson and Walker

NAYS: None

ABSENT: None

Bobby Bennett offered a motion, seconded by Skip Russell, to recommend offering assistance to the City of Grambling with pothole repair contingent on Highway Department work schedule. The motion carried with the following votes:

YEAS: Hunter, Bennett, Roberson, Russell, Wilson and Walker

NAYS: None

ABSENT: None

Under other business, Highway Superintendent Jerry Doss stated that previous assistance requests for Village of Simbsoro and Village of Choudrant had been completed and that mowing crews had started making rounds. There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Randy Roberson
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, April 14, 2015, at 7:00 p.m., at its regular meeting place in the Courthouse, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel D. Hunter, District Two; Bobby Bennett, District Three; Randy Roberson, District Four; David Hammons, District Five; Walter Pullen, District Six; Jody Backus; District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Nancy Wilson, District Ten; Sharyon Mayfield, District Eleven and Heather Walker, District Twelve.

Absent: None

President Hazel Hunter called the meeting to order and Skip Russell delivered the invocation.

Randy Roberson offered a motion, seconded by Sharyon Mayfield, to approve the Agenda. The motion was voted upon and carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

The President asked for public comments on the agenda as approved. There were no public comments by anyone in attendance.

David Hammons offered a motion, seconded by Bobby Bennett, to approve the minutes of the March 10, 2015 meeting. The motion was voted upon and carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

First on the Agenda was to conduct a public hearing to hear any comments on Ordinance No. 339-15-(0) Authorizing An Act of Sale By The Parish of Lincoln to Sell Adjudicated Property Described as Parcel No. 13183020008 In Accordance with LA RS 47:2202 Et. Seq. and To Authorize the President to Sign All Necessary Documents and Address the Matters Relative Thereto. (Ordinance Introduced on March 10, 2015) David Hammons offered a motion, seconded by Joe Henderson, to convene a public hearing. The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

There being no one appearing to speak in favor of or against said Ordinance, David Hammons offered a motion, seconded by Joe Henderson, to close the public hearing and reconvene as the Police Jury. The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Skip Russell offered a motion, seconded by David Hammons, to adopt Ordinance No. 339-15-(0) Authorizing An Act of Sale By The Parish of Lincoln to Sell Adjudicated Property Described as Parcel No. 13183020008 In Accordance with LA RS 47:2202 Et. Seq. and To

Authorize the President to Sign All Necessary Documents and Address the Matters Relative Thereto.

ORDINANCE NO. 339-15-(0)
(Final)

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 13183020008 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on May 18, 2000, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Andrew and Mary Halbrook, for the consideration of \$2,566.16 Two Thousand Five Hundred Sixty Six Dollars and Sixteen Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #13183020008, with municipal address Rosalie Drive, Ruston, LA 71270 and more fully described as:

Lot 8 of Unit 1 of N. Highland Subdivision, City of Ruston, Parish of Lincoln
- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

/s/ Hazel Hunter
Hazel Hunter
Police Jury President

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Mr. Landon Tooke, Interim CEO of The Health Hut a non-profit organization assisting the uninsured population of Lincoln Parish with medical needs, was present to give a report on the Health Hut Community Healthcare Project. Mr. Tooke requested assistance in finding locations in Simsboro, Dubach, and Choudrant that meet Department of Health and Hospitals criteria for patient care. President Hunter requested that the respective jurors assist in this project.

Randy Roberson offered a motion, seconded by Bobby Bennett, to authorize a resolution adopting the Citizen Participation Program for the FY 2016/2017 Louisiana Community Development Block Grant.

RESOLUTION 2015-22

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2016/2017 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires Grantees to establish procedures to ensure adequate citizen participation with the program;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury, that the attached policy entitled "Citizen Participation Plan", dated April 14, 2015 is hereby adopted.

Passed, approved and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on the 14th day of April, 2015.

/s/ Hazel Hunter
Hazel Hunter
Parish President

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Nancy Wilson offered a motion, seconded by Randy Roberson, to authorize a resolution adopting the Procurement Policy for the FY 2016/2017 Louisiana Community Development Block Grant.

RESOLUTION 2015-23

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2016/2017 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury, that the attached policy entitled "Procurement Procedures of the Lincoln Parish Police Jury, Relative to the LCDBG Program" dated April 14, 2015 is hereby adopted.

Passed, approved and adopted this 14th day of APRIL, 2015.

/s/ Hazel Hunter
Hazel Hunter
Parish President

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

David Hammons offered a motion, seconded by Randy Roberson, to adopt a resolution accepting the road sight improvement project at Dick's Store Road and Mondy Road as complete.

Resolution 2015-24

WHEREAS, WL Bass Construction, Inc. has the contract for the construction of the Mondy Road & Dick's Road Sight Improvements, State Project No. H.006551;

AND WHEREAS, the contractor has completed the work required under the contract and

AND, WHEREAS, the Engineer, Meyer, Meyer, LaCroix & Hixson, LLC (MML&H) has certified the project as complete and;

AND, WHEREAS, a Final Inspection was conducted on January 9, 2015 and all parties (MML&H, DOTD Project Coordinator, Contractor, Owner) deemed the project as complete and acceptable;

NOW THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury accepts the project as complete and authorizes the President to sign and execute all documents as may be required to close out the project.

/s/ Hazel Hunter
Hazel Hunter
Police Jury President

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Next on the Agenda was to consider several resolutions for oil, gas and mineral lease nominations to be submitted to the Louisiana State Mineral and Energy Board. Skip Russell offered a motion, seconded by Jody Backus, to accept all resolutions in globo authorizing the Louisiana State Mineral and Energy Board to act on behalf of the Lincoln Parish Police Jury to Accept Nominations, Advertise For, Accept and Award Bids and Execute Oil, Gas and Mineral Leases. During discussion, Parish Administrator Courtney Hall, noted that the acreage on Resolutions M, O, and V, had been revised. Joe Henderson offered a motion, seconded by Walter Pullen, to amend the original motion to accept the new acreages for items M, O, and V. The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

President Hunter called for a vote on the original motion as amended.

- A. Nomination 1 – 90.6 Acres – Resolution 2015-25
- B. Nomination 2 – 91.8 Acres – Resolution 2015-26
- C. Nomination 3 – 106.7 Acres – Resolution 2015-27
- D. Nomination 4 – 87.0 Acres – Resolution 2015-22
- E. Nomination 5 – 59.6 Acres – Resolution 2015-29
- F. Nomination 6 – 98.0 Acres – Resolution 2015-30
- G. Nomination 7 – 80.7 Acres – Resolution 2015-31
- H. Nomination 8 – 120.2 Acres – Resolution 2015-32
- I. Nomination 9 – 155.1 Acres – Resolution 2015-33
- J. Nomination 10 – 63.9 Acres – Resolution 2015-34
- K. Nomination 11 – 84.1 Acres – Resolution 2015-35
- L. Nomination 12 – 75.0 Acres – Resolution 2015-36
- M. Nomination 13 – 52.239 Acres – Resolution 2015-37
- N. Nomination 14 – 34.9 Acres – Resolution 2015-38
- O. Nomination 15 – 52.49 Acres – Resolution 2015-39
- P. Nomination 16 – 90.2 Acres – Resolution 2015-40
- Q. Nomination 17 – 76.2 Acres – Resolution 2015-41
- R. Nomination 18 – 88.0 Acres – Resolution 2015-42
- S. Nomination 19 – 73.7 Acres – Resolution 2015-43
- T. Nomination 20 – 110.9 Acres – Resolution 2015-44
- U. Nomination 21 – 64.9 Acres – Resolution 2015-45
- V. Nomination 22 – 53.197 Acres – Resolution 2015-46

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Sharyon Mayfield offered a motion, seconded by Joe Henderson, to adopt a Proclamation declaring April 2015 as Fair Housing month.

PROCLAMATION

WHEREAS, the 47th Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans -individually and collectively - to rededicate themselves to the principle of freedom from housing discrimination whenever it exists.

Whereas, this law guarantees for each citizen that critical, personal element of freedom of choice - selection of the home; and

WHEREAS, a fair housing law has been passed by the state of Louisiana, and implementation of that law requires the positive commitment, involvement and support of each of our citizens; and

WHEREAS, the Lincoln Parish Police Jury is to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS, barriers that diminish the rights and limit the options of any citizen will ultimately diminish the rights and limit the options of all.

NOW THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury convened in regular session this 14th day of April 2015 does hereby and herewith proclaim April 2015, as

FAIR HOUSING MONTH

in the parish of Lincoln and encourages all citizens to abide by the letter and spirit of the Fair Housing Law, and ask the citizens of this parish to join in reaffirming the obligation and commitment to fair housing opportunities for all.

/s/ Hazel Hunter
Hazel Hunter
Police Jury President

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Joe Henderson offered a motion, seconded by Randy Roberson to accept the low bid of \$88,375.00 from Cooper Truck Center for a 52,000 lb. GVW Regular Cab Tandem Dump Truck.

**BID TABULATION SHEET
March 11, 2015**

ONE (1) MINIMUM 52,000 LB GVW REGULAR CAB TANDEM DUMP TRUCK

Bidder	Description	Bid Price
Cooper Truck Center	Freightliner M2 106	\$88,375.00
Cooper Truck Center	M2 106 Alt Bid 8.9 - 9 L 860# torque	\$88,458.00
Pliler International	International 7400 SBA 6x4	\$91,608.00
Scott Truck	International 7400 SBA 6x4	\$94,400.00
Louisiana CAT	Caterpillar CT660	\$120,277.00

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell, Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

David Hammons offered a motion, seconded by Joe Henderson to accept the high bid of \$4,255.00 from Timberland Services for approximately ten (10) acres of pine timber at the landfill.

**BID TABULATION SHEET
April 2, 2015**

**Item 1: CUTTING AND REMOVAL OF APPROXIMATELY TEN (10) ACRES OF PINE
TIMBER AS DESIGNATED AT LINCOLN PARISH LANDFILL**

Bidder	Bid Price
Timberland Services, LLC	\$4,255.00
Lathan Construction, LLC	\$1,500.00
Pulpwood Producers, LLC	\$1,107.00

The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell,
Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Next on the Agenda was announcement of upcoming Board and Commission vacancies for the Lincoln Parish Library Board of Control and the Sparta Groundwater Commission.

Randy Roberson stated that the Public Works Committee met at 6:30 PM today and the Committee recommends:

1. Approving a beaver control policy.
2. Approving assistance to the City of Grambling with pothole repair contingent on Highway Department work schedule.

Randy Roberson offered a motion, seconded by Joe Henderson, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

Yeas: Wyatt, Hunter, Bennett, Roberson, Hammons, Pullen, Backus, Russell,
Henderson, Mayfield, Wilson, and Walker

Nays: None

Absent: None

Under Other Business, Jurors were informed that they needed to let the Administrative Office know if they planned to attend the annual NACo Conference to be held in Charlotte, North Carolina, July 10-13, 2015. The Administrator informed the Jury that he would be going to Washington, D.C. on May 13 and 14th, 2015 to visit the Congressional Delegation concerning the Union Lincoln Regional Water Supply Initiative.

Following reports by several department heads and there being no other business or public comments, the meeting was adjourned.

Courtney Hall
Parish Administrator

Hazel Hunter
Parish President