

Dear \_\_\_\_\_:

Your check number \_\_\_\_\_ dated \_\_\_\_\_,  
payable to the order of \_\_\_\_\_ drawn upon  
the \_\_\_\_\_ Bank, in the  
City of \_\_\_\_\_, Louisiana, has been refused payment for  
the following reasons:

\_\_\_\_\_ Insufficient Funds

\_\_\_\_\_ No Account

\_\_\_\_\_ Account Closed

\_\_\_\_\_ Unable to Locate

\_\_\_\_\_ Other \_\_\_\_\_

If the above described check is not redeemed in full within ten (10) days from the receipt of this letter, it will be referred to the Third Judicial District Attorney's Office for prosecution. Payment must be in the form of a money order, cashier's check or cash.

Yours truly,

CHECK AMOUNT: \_\_\_\_\_

SERVICE CHARGE: \_\_\_\_\_

TOTAL OWED: \_\_\_\_\_